

Vishnu Waman Thakur Charitable Trust's
VIVA INSTITUTE OF PHARMACY
At: Shirgaon, Veer Sawarkar Road, Virar (E),
Taluka: Vasai, Dist. Palghar-401305, Maharashtra

Date: 04-05-2026

Minutes of meeting VIP/IQAC- 04/25-26

1. The Internal Quality Assurance Cell (IQAC) committee meeting was held on 04-05-2026
at 9.30 am.

Following members were present and notified for the meeting.

SR.NO.	NAME OF THE MEMBER
1.	Dr. Sunita Ogale
2.	Dr. Archana Bele
3.	Ms.Aparna Thakur
4.	Shri Sanjeev Patil
5.	Shri Bharat Sharma
6.	Mrs. Mugdha Phatak
7.	Shri Sanjay Pingulkar
8.	Dr.Vaishali Kundalia
9.	Dr.Neha Laxane
10.	Mrs.Shraddha Dhamapurkar
11.	Mrs. Pallavi Duse
12.	Ms. Vishakha Mithari
13.	Ms. Nimisha Raut
14.	Mr.Aditya Wable
15.	Ms.Nikita Mewada
16.	Mrs.Sujata Wable
17.	Mr.Mishrilal Mewada

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Leave of absence was granted to absent members.

2. Dr. Archana Bele, IQAC Coordinator welcome all members of the IQAC committee.
3. **Confirmation of minutes of the meeting** held on 07.01.2026. IQAC coordinator explained the action taken report of the minutes of the previous IQAC meeting held.

Action taken on Previous Meeting Agenda:

- 1) **Agenda 1:** Composition Reframing
Composition of IQAC Committee was reframed. Mrs. Shradha Dhamapurkar was appointed as a new member of the committee.
2. **Agenda 2:** Industrial visit planning
Action taken: Industrial visit to Kerala state drug pharmaceuticals, and Trust Pharmaceuticals Ernakulum was completed on 12.1.2026-13.1.2026.
3. **Agenda 3:** Hitaishi annual day event
Action taken: Hitaishi event successfully completed from 19th January to 23rd January 2026.
4. **Agenda 4:** NSS Planning:
Action taken: NSS activities got conducted from 31.01.2026- 06.01.2026.
5. **Agenda 5:** Examination commencement dates of first year B.Pharm and M.Pharm, Second year, Third year and final year.
Action taken: Examination for sessional II got completed for First year B.Pharm to Final Year B.Pharm and first year M.Pharm.
6. **Agenda 6:** Planning of Academics
Action taken: First year B.Pharm -SemII and M.Pharm-Sem II got commenced from 30th March 2026.
7. IQAC coordinator outlined the agenda for the IQAC meeting held on 04.05.2026 and the **action plan** for each point was identified. The meeting held discussion regarding upcoming activities.
 - **Agenda 1:** PCI Syllabus discussion meeting.
Action plan: It was discussed that a PCI committee have implemented new Syllabus that will implement from academic year 2026-27. Chairperson Dr. Sunita Ogale of IQAC Committee instructed the faculty members to follow the guidelines

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as mentioned in the new syllabus and also discussed about Revised regulations, Curriculum structure and list of electives mentioned in it. Dr. Sunita Ogale madam told faculty members to give list of new books as per PCI Syllabus to Librarian.

- **Agenda 2:** To plan Degree distribution ceremony and alumni meet in month of July 2026.

Action plan: It was decided that convocation and alumni meet to be held in month of July 2026. The respective committee is in charge of initiating the planning of the event.

- **Agenda 3:** Commencement of sessions

Action plan: The Following dates for the commencement sessions have been decided as:

- **First year B.Pharm Sem I** from 10.08.2026
- **Second year B.Pharm Sem III** from 10.08.2026
- **Third year B.Pharm Sem V** from 06.07.2026
- **Final year B.Pharm Sem VII** from 06.07.2026
- **M.Pharm Sem I** from 10.08.2026

8. Members have agreed to convene next meeting for upcoming sector.

9. Meeting ended with a vote of thanks to the chair.

Abele

Committee Coordinator

Dr. Archana Bele

SO

Chairperson

Dr. Sunita Ogale



